



## **MEMBERSHIP REGISTRATION FORM:**

### **Riding Member**

#### **Riding Member's Personal Details**

Mr / Mrs / Miss / Ms/ Other: ... Full Name:.....

Address:.....

Suburb/Town: ..... Postcode:.....

Phone (H): ..... Member Phone (Mob): .....

Member Email:.....

Parent/Carer Name..... Relationship.....

Parent/Carer Phone (H)..... Phone (W).....

Parent/Carer Phone (Mob)..... Fax.....

Parent/Carer Email:.....

Date of Birth:..... Age:..... Occupation: .....

Certificates held: (please tick if applicable):  
 H       A       B       K  
 C\*       C       D       D\*

#### **Membership Type:**

Riding Member (please specify)

Junior (Under 17years)

Associate (17-25years)

#### **Riding Experience**

Years: ..... Months: .....

Ever attended a Pony Club?       Yes     No

If Yes, Pony Club: .....

*If you are currently a member of this Pony Club you need to complete a PCAV Membership Transfer Form.*

#### **Horse Details**

Horse Name: .....

Age: ..... Height: .....

Horse Name: .....

Age: ..... Height: .....

Horse Name: .....

Age: ..... Height: .....

Horse Name: .....

Age: ..... Height: .....

OFFICE USE ONLY: Payment Date.....Receipt No.....

Direct Deposit  Cheque

## CODES OF CONDUCT

### Participants/Riders

- ★ Participate and compete within the rules.
- ★ Never argue with an official. If you disagree, discuss your concerns with the organising committee or use official protesting procedures to lodge your complaint.
- ★ Control your temper. Verbal abuses of officials, organising personnel or other individuals are not acceptable or permitted behaviours in any sport.
- ★ Work to better yourself there is always satisfaction in improving your performance.
- ★ If working in a team, work to support your teammates and be positive about your teammates performance.
- ★ Be a good sport.
- ★ Treat all participants in your sport, as you like to be treated.
- ★ Cooperate with your coach, teammates and organising personnel. Without them there would be no competition or activities to be involved with.
- ★ Participate for your own enjoyment and benefit, not just to please parents and coaches.
- ★ Respect the rights, dignity and worth of all participants regardless of their gender, ability, cultural background or religion.

### Parents/Guardians

- ★ Remember that children participate in sport for their enjoyment, not yours.
- ★ Encourage children to participate, do not force them.
- ★ Focus on the child's efforts and performance rather than winning or losing.
- ★ Encourage children always to play according to the rules and to settle disagreements without resorting to hostility or violence.
- ★ Never ridicule or yell at a child for making a mistake or losing a competition.
- ★ Remember that children learn best by example. Appreciate skilful performances by all participants.
- ★ Support all efforts to remove verbal and physical abuse from sporting activities.
- ★ Respect officials' decisions and teach children to do likewise.
- ★ Show appreciation for volunteer coaches, officials and administrators. Without them, your child could not participate.
- ★ Respect the rights, dignity and worth of every young person regardless of their gender, ability, cultural background or religion.

### Officials

- ★ Understand and accommodate the skill levels and needs of young people.
- ★ Compliment and encourage all riders.
- ★ Be consistent, objective and courteous when making decisions.
- ★ Condemn unsporting behaviour and promote respect for all individuals.
- ★ Emphasise the spirit of the game rather than the errors.
- ★ Encourage and promote rule changes, which will make participation more enjoyable.
- ★ Be a good sport yourself. Actions speak louder than words.
- ★ Keep up to date with the latest trends in officiating and the principles of growth and development of young people.
- ★ Remember, you set an example. Your behaviour and comments should be positive and supportive.
- ★ Place the safety and welfare of the participants above all else.
- ★ Give all young people a 'fair go' regardless of their gender, ability, cultural background or religion.

### Coach/Instructor

- ★ Remember that young people participate for different reasons, for many winning is only part of the fun, participating, learning and enjoying others company is often just as important.
- ★ Never ridicule or yell at a young person for making a mistake or not coming first.
- ★ Be reasonable in your demands on young people's time, energy and enthusiasm.
- ★ Operate within the rules and spirit of your sport and teach your Pony Clubbers to do the same.
- ★ Ensure that the time spent with you is a positive experience. All Pony Clubbers are deserving of equal attention and opportunities.
- ★ Avoid focussing on the talented riders; the just average participants need and deserve equal time.
- ★ Ensure that equipment and facilities meet safety standards and are appropriate to the age and ability of all riders.
- ★ Display control, respect and professionalism to all involved with the sport. This includes opponents, coaches/instructors, officials, administrators, the media, parents and spectators. Encourage your Pony Clubbers to do the same.
- ★ Show concern and caution toward sick and injured riders. Follow the advice of a physician when

determining whether an injured Pony Clubber is ready to recommence riding at rallies or competition.

- ★ Obtain appropriate qualifications and keep up to date with the latest coaching/instructing practices and the principles of growth and development of young people.
- ★ Ensure you understand the motivational reasons for your Pony Clubber being involved with Pony Club and develop your sessions to meet these needs.
- ★ Any physical contact with a young person should be appropriate to the situation and necessary for the Pony Clubber's skill development.
- ★ Respect the rights, dignity and worth of every young person regardless of their gender, ability, cultural background or religion.

### Administrator

- ★ Involve young people in planning, leadership, evaluation and decision making related to their Club and activities.
- ★ Give all young people equal opportunities to participate.
- ★ Create pathways for young people to participate in Pony Club not just as a rider but as a coach, referee, administrator etc.
- ★ Ensure that rules, equipment, length of games and rally schedules are modified to suit the age, ability and maturity level of young riders.
- ★ Provide quality supervision and instruction for junior riders.
- ★ Remember that young people participate for their enjoyment and benefit. Do not overemphasise awards.
- ★ Help coaches and officials highlight appropriate behaviour and skill development, and help improve the standards of coaching and officiating.
- ★ Ensure that everyone involved in junior sport emphasises fair play, and not winning at all costs.
- ★ Give a Code of Behaviour sheet to spectators, officials, parents, coaches, players and the media, and encourage them to follow it.

- ★ Display all Code of Behaviour sheets in a prominent place so that all spectators, officials, parents, coaches, players and the media, view them at any time.
- ★ Remember, you set an example. Your behaviour and comments should be positive and supportive.
- ★ Support implementation of the National Junior Sport Policy.
- ★ Make it clear that abusing young people in any way is unacceptable and will result in disciplinary action.
- ★ Respect the rights, dignity and worth of every young person regardless of their gender, ability, cultural background or religion.

### PRIVACY STATEMENT

- ★ Pony Club Victoria recognises that privacy is important and that individuals have a right to control their personal information. Pony Club Victoria acknowledges that providing personal information is an act of trust and Pony Club Victoria takes that seriously.
- ★ Pony Club Victoria will release in print media, electronic media and verbally the contact information of individuals acting in Official Pony Club positions.
- ★ Unless an individual gives Pony Club Victoria consent to act otherwise, the following PAV Privacy Policy will govern how Pony Club Victoria handles personal information of individuals.
- ★ Pony Club Victoria is committed to complying with the private sector National Privacy Principles set out in Privacy Act (Cth) 1988. Pony Club Victoria is committed to protecting personal information.
- ★ PAV requires the information requested on this form to accept your membership. Your personal information will only be used in accordance with the objects of PAV and PAV general business.
- ★ In applying for membership of the PAV I consent to my personal information being used by PAV sponsors or other third parties for the purpose of providing me with promotional materials from PAV sponsors or other third parties.

### Member Declaration

I ..... agree to abide by the rules, regulations, policies, procedures and directives as stipulated by Pony Club Association of Victoria Competition rules and affiliated bodies.

I acknowledge that horse sport is dangerous and that accidents causing death, bodily injury, disability and property damage can, and do happen.

I acknowledge and agree that neither PCAV nor "the organizers" shall be under any liability for death, or bodily injury, loss or damage which may be sustained or incurred by the applicant, as a result of participation in or being present at PCAV endorsed events, except in regard to any rights I may have arising under the Trade Practices Act 1974.

I acknowledge that I have read and understood the information provided in this membership form regarding codes of conduct and privacy.

Signed:..... Date:.....

### **Member's Parent/Guardian Declaration**

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Must be signed for all members under the age of 18years.

I/we consent to our above named child becoming a member of the Pony Club Association of Victoria as a member of the ..... Pony Club.

I/we have read and accept the Member Declaration on behalf of our child.

Signed:..... Date:.....

Signed:..... Date:.....

### **Membership Acceptance (Club Use Only)**

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In accordance with our Club Rules of Incorporation the above named individual has been accepted as a .....member of our Club.

Signed:..... Date:.....

Position held: .....

Signed:..... Date:.....

Position held: .....

PCAV Membership Fees payable to PCAV: \$.....

## **MEDICAL HISTORY FORM**

The information you provide on this Medical History Form will be kept by your Pony Club in a secure place and used only in the event of an emergency.

### **Personal Details**

First Name: ..... Last Name: .....

Sex: ..... Vehicle/Float Reg No.: .....

Date of Birth: ..... Age: .....

Height: ..... Weight: .....

Blood Group: .....

Do you object to blood transfusions?  Yes  No

Have you been immunised for Tetanus  Yes  No If Yes, Date: .....

### **Emergency Contacts**

First Name ..... Last Name: .....

Phone (h) ..... Phone (w): .....

Relationship: .....

First Name ..... Last Name: .....

Phone (h) ..... Phone (w): .....

Relationship: .....

### **Health Cover Details**

Medicare No.: .....

Do you have Ambulance Cover?  Yes  No Ambulance No.: .....

Do you have Private Health Cover?  Yes  No Fund: .....

### **GP & Dentist Details**

Private Doctor: ..... Phone: .....

Address: .....

Suburb: ..... Postcode: .....

Can your Doctor be contacted at all times?  Yes  No

Private Dentist: ..... Phone: .....

Address: .....

Suburb: ..... Postcode: .....

Can your Dentist be contacted at all times?  Yes  No

Health History

Are you affected by any of the following conditions?

Table with 2 columns of conditions and checkboxes for Yes/No. Conditions include Epilepsy, Hepatitis, Diabetes, Blood Pressure problems, Heart Problems, Asthma/Bronchitis, Pregnancy, Hernia, Attention Deficit Disorder, Allergic reactions, Bladder/Bowel complaints, and Diabetes. Other conditions include Dyslexia, Eating problems, Hay Fever, Migraine, Nerve Disorder, Skin Complaints, Visual or hearing complaints, and Other (please specify).

If Yes to any of the above, please give details of condition(s) and special requirements: .....

Regular medications including supplements, stating name and dosage: .....

Sports injuries (please list any injury, which is current/recurring or requires surgery): .....

Do you wear?

Form for wearing glasses and contact lenses. Includes checkboxes for Yes/No and Soft/Hard for contact lenses.

Do you use a mouth guard?

Form for using a mouth guard at training/rallies and at competition. Includes checkboxes for Yes/No.

**In the past have you ever sustained?**

A fracture  Yes  No  
If Yes, when & body part: .....

A dislocation  Yes  No  
If Yes, when & body part: .....

**Have you or do you suffer from:**

Recurring joint pain  Yes  No  
If Yes, when & body part: .....

Back/Neck pain  Yes  No  
If Yes, when: .....

**Have you ever been treated for a:**

Concussion  Yes  No  
If Yes, when:.....

Head injury  Yes  No  
If Yes, when:.....

Neck injury  Yes  No  
If Yes, when:.....

Spinal injury  Yes  No  
If Yes, when:.....

I certify that the information given on this form is to be best of my knowledge a true account of my current physical condition.

Rider Name: ..... Signature: ..... Date: .....

Parent/Guardian: ..... Signature: ..... Date: .....

**Medical Release**

**Member over 18years**

If emergency medical care is required for myself and if I, or an accompanying spouse or relative, am not able to convey permission in a timely manner, then the undersigned authorised authorises appropriate emergency medical care as deemed necessary by emergency medical personnel, a physician or the medical facility providing treatment.

Rider Name: ..... Signature: ..... Date: .....

**Member under 18years**

If emergency medical care is required for my child ..... and if permission is not available in a timely manner, then the undersigned authorised authorises appropriate emergency medical care as deemed necessary by emergency medical personnel, a physician or the medical facility providing treatment.

Parent/Guardian: ..... Signature: ..... Date: .....